

## Agenda

### Workshop: Local Public e-Services

22 - 23.09.2015 - Chisinau, Moldova

**Labour Institute**, Room no. 6, 10 Zimbrului str., Chisinau, Moldova, 2024

1st Day – September 22			
Time	nr	Topic/presentation	Speaker/expert/moderator
<b>9.30 - 10.00</b>		<b>Arrival &amp; Registration</b>	
	1	<b>Workshop opening</b>	<b>Igor Cojocaru, IDSI (M)</b>
<b>10.00 - 10.10</b>	1.1	Opening remarks & overview of the Agenda	<b>Igor Cojocaru</b> Director, Information Society Development Institute
<b>10.15- 10.25</b>	1.2	Welcome speech	<b>Acad. Ion Tighineanu</b> , Vice-president Academy of Sciences of Moldova
<b>10.25 - 10.35</b>	1.3	Welcome speech	<b>Andrei Cușcă</b> , Ministry of Information Technology and Communications
<b>10.40 - 10.50</b>	1.4	Welcome speech	<b>Ceaș Sergiu</b> , Deputy General Secretary of the Government
<b>10.50 - 11.25</b>	1.5	Presentation of the II <sup>nd</sup> project study research based on the seminar (from may) findings	<b>Anatol Gremalschi</b> , Program director Institute for Public Policy (IPP)
		Q&A session	
<b>11.30 - 12.00</b>		<b>Pauză de cafea</b>	
	2	<b>Study visit to Poland - lessons learnt</b>	
<b>12.00 - 12.35</b>	2.1	Study visit to Poland - July 5 - 10, 2015	<b>Anastasia Stefanita</b> , ISDI Project coordinator *** participants
	2.2	Discussions with participants at the study visit	
	3	<b>Action Plan: Local Public e-Services</b>	
<b>12.40 - 13.00</b>	3.1	Recommendations for writing an action plan (template, suggestions)	<b>Ion Coșuleanu</b> , ISDI V4 experts
<b>13.00 - 13.40</b>	3.2	Explaining the exercise/task. Formation of the working teams. Formation the Evaluation Commission.	<b>Anatol Gremalschi</b> , Program director Institute for Public Policy (IPP) <b>Ion Coșuleanu</b> , ISDI
<b>13.40 - 14.30</b>		<b>Lunch</b>	
	4	<b>Working in groups</b>	
<b>14.40 - 16.40</b>	4.1	Working in groups (coordinated by DISCUS experts)	
<b>16.20 - 16.50</b>		<b>Coffee break &amp; Discussions</b>	
<b>16.50 - 18.00</b>	4.2	Working groups presentations	<b>Ion Coșuleanu</b> , ISDI
<b>18.00 - 19.00</b>		<b>Networking event</b>	

2 <sup>nd</sup> Day – September 23			
	5	<b>Final action plans</b>	
09.00 - 09.20	5.1	Analyse of the working groups presentations. Discussions.	DISCUS experts
09.25 - 09.45	5.2	Evaluation Commission opinion. Selection of the best two action plans.	<b>Ion Coşuleanu</b> , ISDI
09.50 - 10.40	5.3	Work in 2 groups on finishing the 2 selected action plans	DISCUS experts
10.45 - 11.00	5.4	Recommendations on finalizing plans	<b>Anatol Gremalschi</b> , IPP
11.00 - 11.30		<b>Coffee break</b>	
	6	<b>Project: eServices &amp; document circulation</b>	
11.30 - 11.45	6.1	Presentation of the project: eServices of Ministry of Labour, Social Affairs and Family of Slovakia	<b>Vlado Benko</b> , expert from Slovakia
11.45 - 12.15	6.2	System of electronic document circulation in public management ANOFM & Czech partners	<b>Stanislav Horák</b> , expert in document circulation, DATAB consult, s.r.o., Czech Republic
12.15 - 12.30		Experts answers to participants' questions	DISCUS experts
12.30 - 12.45		<b>Final discussions &amp; conclusions of the event</b>	
12.50 - 13.15		<b>Handing participation certificates</b>	
13.15 - 13.30		<b>Feedback questionnaire</b>	
		<b>Final organisational issues</b>	
13.30 - 14.30	<b>Lunch</b>		
14.30 - 15.00	<b>Wrap-up &amp; Departure</b>		

DISCUS is a project coordinated by the [Information Society Development Institute](#), funded under the [International Visegrad Fund](#)